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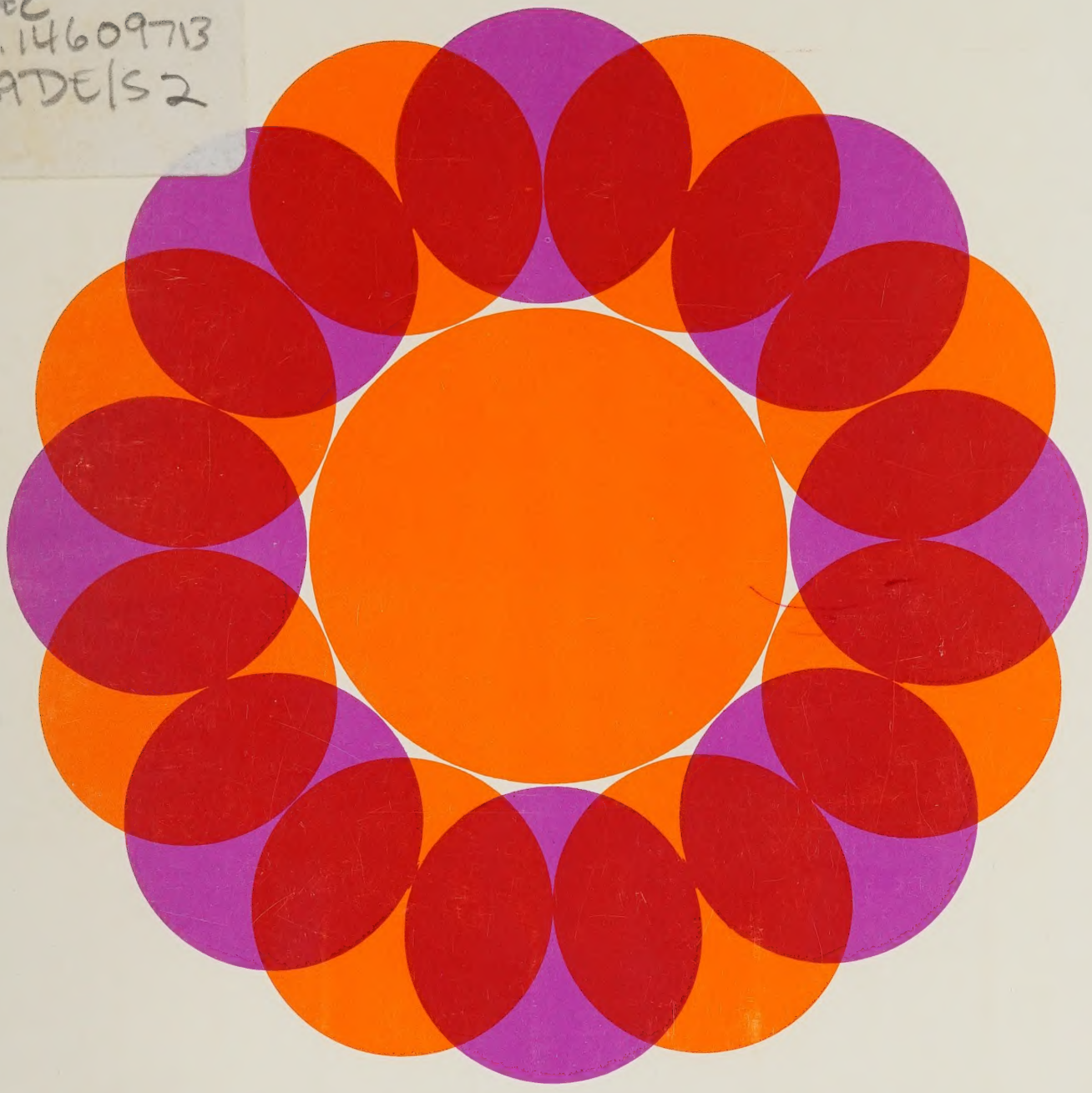

SUMMER COURSES 1967

ONTARIO DEPARTMENT OF EDUCATION

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Summer Courses 1967

General Announcement

Ontario Department of Education

Enrolment by Courses, 1966

1,753	Art
701	Audio-Visual Methods
1,765	Elementary Mathematics (Grades 1 to 6)
234	Elementary School Principals'
359	Elementary School Teacher-Librarians
154	French Conversation—Intensive Course
1,078	Guidance
148	Industrial Arts
62	Intermediate Education (Grades 7 and 8)
136	Intermediate Mathematics (Grades 7 and 8)
596	Junior Education (Grades 4, 5 and 6)
101	Language Arts
169	Mathematics (Grade 13)
812	Music
1,382	Physical and Health Education
115	Primary Education, Supervisor's
1,583	Primary Methods
238	Secondary School Principals'
97	Special Course in the Teaching of French to English-speaking Pupils in Elementary Schools
1,212	Special Education
153	Teaching English as a Second Language
62	Teaching the Deaf
149	Teaching the Trainable Retarded
116	The Teaching of French to English-speaking Pupils in Elementary Schools
13,175	Total

Foreword from the Minister

The teacher who would be truly professional must cope with a grownig body of knowledge in content areas as well as with greater understanding of the teaching and learning process. It is encouraging to note that the majority of Ontario teachers are interested in becoming more proficient in both these areas. Boards of trustees, too, recognize the growing importance of in-service education programs for teachers, as indicated by their sponsorship of a variety of winter courses and workshops.

Last year 13,175 teachers attended Departmental summer courses and an additional 3,400 were enrolled in board-sponsored winter courses.

In this booklet you will find outlines of 25 different types of courses which will be offered in 59 schools located in 32 Ontario communities.

New courses being introduced include Science (Grades 1-6), Intermediate History and Geography (Grades 7 and 8), new techniques in the Teaching of Modern Languages, and Updating courses in Business and Commercial Subjects.

To all teachers I extend best wishes for a happy and profitable summer.

William G. Davis

Minister of Education
January 1967

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Courses and Centres

Regular Certificate Courses

If the number of duly qualified teachers who apply for admission is sufficient, the following courses leading to certificates will be provided by the Department of Education from Monday, July 3, to Friday, August 4, inclusive (except where otherwise indicated).

1. Art
a. At Toronto (in two centres)
   i) Elementary
   ii) Intermediate, Parts I and II
   iii) Supervisor's
   iv) Specialist
b. At Barrie, Chatham and Cornwall
   i) Elementary
   ii) Intermediate, Part I

2. Audio-Visual Methods at Belleville, Pembroke, Sault Ste. Marie and Toronto.

3. Elementary School Principals' at Kingston, London and Waterloo.
(July 2 to July 28)

4. Elementary School Teacher-Librarians, Parts I and II at Toronto, Part I at Ottawa.

5. Elementary Science (1 to 6) at Leamington and Toronto.

6. French Conversation: Intensive Summer Course at Elliot Lake.
(July 2 to August 12)

7. Guidance
a. At London
   i) Elementary
   ii) Intermediate
   iii) Specialist
b. At Toronto
   i) Elementary
   ii) Intermediate
   iii) Specialist
c. At Kingston and Timmins Elementary

8. Industrial Arts at Toronto
a. Elementary, Parts I and II
b. Supervisor's, Parts I and II

9. Intermediate Division Geography and History (Grades 7 and 8) at Peterborough.

10. Junior Education (Grades 4, 5 and 6) at Huntsville and Stratford.

11. Language Arts at Toronto.

12. Mathematics
a. Elementary (Grades 1 to 6) at Alvinston, Dryden, Lindsay, London, New Liskeard, Smiths Falls, St. Catharines, Toronto and Wingham.
b. Intermediate Division (Grades 7 and 8) at Toronto.
c. Intermediate Division (Grades 9 and 10) (see short courses).
d. Grade 13 (see short courses).

13. Music at Toronto
a. Vocal (for Elementary Schools)
   i) Elementary, Type B
   ii) Intermediate, Type B
   iii) Supervisor's
b. Vocal (for Secondary Schools)
   i) Intermediate, Type A, Part I
   ii) Intermediate, Type A, Part II
   iii) Specialist
c. Instrumental (for Elementary Schools)
   i) Elementary, Type B
   ii) Intermediate, Type B
   iii) Supervisor's
d. Instrumental (for Secondary Schools)
   i) Intermediate, Type A, Part I
   ii) Intermediate, Type A, Part II
   iii) Specialist

14. Physical and Health Education, Type B – combined courses for men and women qualified to teach in elementary schools
a. At Hamilton
   i) Elementary
   ii) Intermediate, Part 1 } Units 1,
   iii) Intermediate, Part II } 2, 3 and 4
   iv) Supervisor's

b. At Guelph and Toronto
   i) Elementary
   ii) Intermediate, Part I } Units 1,
   iii) Intermediate, Part II } 2 and 3
c. At Prescott
   i) Elementary } Units 1
   ii) Intermediate, Part I } and 2 only.

Note: Intermediate, Part II, may be taken at Prescott if Unit 3 has been taken previously.

15. Primary Education, Supervisor's, at Toronto.

16. Primary Methods, Parts I and II, at Hamilton, North Bay, Ottawa, Port Arthur, Toronto and Windsor.

17. Secondary School Principals'
Part I at Kingston, London and Waterloo (July 2 to July 28).
Part II at London (July 2 to July 28).

18. Special Education
a. At Toronto
   i) Elementary
   ii) Intermediate
   iii) Specialist
b. Elementary at Sarnia and Sudbury.
c. Special course in Special Education for Teachers of Practical Subjects, at Toronto.

19. Teaching English as a Second Language, at Hamilton and Toronto.

20. Teaching the Deaf, at Belleville.

21. Teaching Trainable Retarded Children, Parts I and II, at Orillia.

22. The Teaching of French to English-speaking Pupils in Elementary Schools, at Toronto. Special Course, at Toronto.

Short Courses

If the number of duly qualified teachers who apply is sufficient, the Department of Education will provide the following short courses:

23. Art Refresher, July 3 to July 19, inclusive, and July 20 to August 4, inclusive, at Toronto A Course.

24. Business and Commercial Subjects, August 28 to September 1, at Kingston, Sudbury and Toronto.

25. Heads of Departments Seminar (Secondary Schools), August 21 to August 25, at London.

26. Mathematics,
a. Intermediate Division (Grades 9 and 10), July 3 to July 21, at Toronto.
b. Grade 13, August 14 to August 25, at Ottawa, Sudbury and Windsor.

27. Music Refresher at Toronto
   i) Vocal Music, Type B
   ii) Vocal Music, Type A
   iii) Instrumental Music, Type B
   iv) Instrumental Music, Type A
   (Dates of the course may be obtained from the Principal of the Course, Department of Education, 44 Eglinton Ave. W., Toronto 12).

28. New Techniques in the Teaching of Modern Languages, at Waterloo. (August 14—August 18).

Note: Three publications of the Department of Education deal with summer courses:

1. *The General Announcement of Summer Courses, 1967.*

A copy is being sent to each school, with additional copies to the larger schools.

2. *The Application Form.*

One copy is being sent with each Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. *The Mimeographed Circular regarding each course.*

Before making application for admission, each teacher is urged to write to the Deputy Minister for the Mimeographed Circular which gives information regarding the course in which he is interested.

General Information

Admissions

1. The admission requirements for each course are outlined on the following pages. Teaching certificates are those issued by the Ontario Department of Education.

Teachers-in-training at the Provincial Teachers' Colleges and Ontario Colleges of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified. A Letter of Provisional Standing will *not* be accepted in lieu of a basic teaching certificate for admission to any course.

Some courses require a certain number of years of teaching experience as a prerequisite to admission. It should be noted that teaching experience obtained on a Letter of Permission, a Letter of Provisional Standing, a Temporary Certificate, or on a Deferred Interim Second Class Certificate will not be accepted toward the experience requirement for any course.

2. Application forms for admission to the courses are to be filled in and mailed to the Deputy Minister, Department of Education, 44 Eglinton Ave. W., Toronto 12, along with a money order or certified cheque for the required fees. Each applicant may take only one course at one time.

3. *Candidates are strongly advised to apply early as anticipated heavy enrolments will make it necessary to limit numbers. In those courses which by their nature can accept only a designated number of students, late applications will not be considered. Applications should be delivered to the Department on or before May 26, or mailed to the Department in an envelope post-marked not later than May 26 (July 14 for August courses).*
A late fee of $15 will be charged on all applications delivered or mailed after this date.

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

Registration

1. All applicants shall present themselves for registration at 8.00 a.m. on the first day of the session at the places at which the courses are to be given unless otherwise stated.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day. In most of the courses, classes will be held during the first morning. In all short courses the work will begin during the morning of the first day.

3. Candidates for the Elementary School Principals' Course and the Secondary School Principals' Course shall present themselves for registration from 2.00 to 3.30 p.m. on July 2.

4. Candidates for the French Conversation Intensive Summer Course at Elliot Lake shall present themselves for registration from 6.00 to 9.00 p.m. on July 2.

5. Candidates for the seminar for heads of departments shall present themselves for registration from 6.00 to 9.00 p.m. on August 20.

Attendance

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each Summer Course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course. The one exception is that Vocal and Instrumental Music courses may be taken together.

Fees

1. Fees vary according to the duration of the summer course as follows:

a. a five-week course $35.
b. a three-week course $21.
c. a two-week course $14.
d. a one-week course $7.
e. Elementary School Principals' and Secondary School Principals' Courses $50.
f. Refresher in Business and Commercial
1 subject $10.
2 subjects $15.
g. Heads of Departments $15.
h. French Conversation Intensive Summer Course $100 (complete).
i. Vocal and Instrumental Music Courses (together) $50.
j. Refresher Courses in Art
1 subject $14.
2 subjects $28.

2. Fees must be paid by money order or certified cheque made payable to the Treasurer of Ontario and must be submitted with the application form. No exchange is necessary on cheques. If an applicant is not admitted his fees will be refunded.

3. Ex-servicemen and women of Her Majesty's Forces are not required to pay registration fees, but must submit, with the application form, documentary evidence of honourable discharge from active service. They are required to pay the late fee when applicable.

4. A late fee of $15 will be required for all applications which are not delivered to the Department on or before May 26 or mailed to the Department in an envelope bearing a post-mark dated not later than May 26, (for August courses, on or before July 14).

Certification

The principal of a course which leads to a certificate will recommend to the Registrar a candidate for a certificate on the basis of regular attendance, completion of assignments and projects, active participation in the course and standing in such tests and examinations as are given.

A teacher who holds a Letter of Standing and who successfully completes a course which leads to a certificate will receive credit for the course but will not be granted the certificate until he obtains a basic teaching certificate and completes any teaching experience which may be required.

Appeals

A candidate who fails to qualify for a certificate may have his case reconsidered by lodging an appeal, in writing, with the Deputy Minister on or before Nov. 1, 1967, with a statement of the grounds upon which he is basing his appeal and by paying a fee of $2 to the Treasurer of Ontario. The fee will be refunded to a candidate whose appeal is successful.

Accommodations

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

For Men

a. Devonshire House
Secretary to the Dean, Devonshire House, University of Toronto.
b. Victoria University Men's Residences
The Bursar, Victoria University, Toronto 5.
c. Trinity College
The Bursar, Trinity College, Toronto 5.
d. University College
Secretary to the Dean of Men, University College, Toronto 5.

For Women

a. Whitney Hall
Office of the Dean of Women, 79 St. George St., Toronto 5.
b. Annesley Hall and Margaret Addison Hall
Office of the Dean of Women, Victoria College, Toronto 5.

Inquiries during July and August:
Dietitian, Annesley Hall, 95 Queen's Park Cres., Toronto 5.

Teachers are advised to make arrangements for accommodations *as early as possible* without waiting for the receipt of their Letters of Admission.

2. The Campus Co-operative Residence Inc., 395 Huron St., Toronto 5, can provide accommodation and board for 200 men and 120 women from May 15 to Sept. 1.

3. McMaster University authorities in Hamilton are prepared to offer accommodation to teachers *enrolled in the Physical and Health Education Summer Courses.* Inquiries should be addressed to the Dean of Students, McMaster University.

4. At the University of Guelph, some students may obtain lodgings in residence by writing to the Director of Accommodation. Lists of rooming houses will be available for the others. All may obtain board on campus.

Note: Teachers will be responsible for obtaining their own accommodation. The Department does not issue lists of boarding houses.

Details of Courses

Art

Elementary

The elementary course is offered in Barrie, Chatham, Cornwall and in two centres in Toronto. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates.

Those enrolled will be offered a wide choice of activities and units of study.

Individual problems of the students will receive attention.

Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of art will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Elementary Art Certificate.

Intermediate, Part I

The Intermediate Course, Part I, is offered in Barrie, Chatham, Cornwall and in the two centres in Toronto. To this course may be admitted an applicant who holds the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

Intermediate, Part II

This and subsequent Art Courses described below are offered only at Toronto A Course. To this course may be admitted an applicant who holds a letter for Part I of the Intermediate Course, or its equivalent, and who submits evidence of at least one year's successful teaching experience subsequent to the successful completion of the requirements for Intermediate, Part I. This course will be a continuation of the work taken in Part I of the Intermediate Art Course. Students who complete the course satisfactorily will receive an Intermediate Art Certificate.

Supervisor's

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and an Intermediate Art Certificate, or its equivalent, and who submits evidence of at least one year's successful teaching experience subsequent to successful completion of the requirements for the Intermediate Art Certificate.

Candidates for the Supervisor's Certificate in Art will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

Specialist

To this course may be admitted an applicant who

a. holds a certificate or a Letter of Standing qualifying him to teach in a secondary school in Ontario; and

b. holds an Intermediate Art Certificate;

c. submits evidence of at least one year's successful teaching experience subsequent to successful completion of the requirements for the Intermediate Art Certificate.

Candidates for the Specialist Certificate in Art will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

Note 1: An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

Note 2: Each teacher enrolled in an Art Course will be asked to pay an additional $5 fee for supplies and for the purposes of the students' organization. Payment is to be made in cash at the course on the opening day.

Refresher

Two Refresher Courses will be offered at Toronto A Course.

The first course will open on July 3 and close on July 19; the second will open on July 20 and close on Aug. 4. To either or both of these courses may be admitted an applicant who holds at least an Intermediate Art Certificate. Students may elect any of the units of work for study during the course.

Audio-Visual Methods

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary or secondary school in Ontario.

The Audio-Visual Methods course is planned to train teachers in the skilful use of various teaching aids. Experienced teachers, with proven leadership in the audio-visual field, serve as instructors and will demonstrate approved methods of using films, filmstrips, radio broadcasts, the feltboard, and several types of non-projected aids.

Demonstration lessons stress approved methods of using audio-visual aids in all grades and subjects. Those enrolled will have an opportunity to become thoroughly familiar with films available from the Audio-Visual Education Section and will evaluate new filmstrips recently produced. Training in the operation of film projectors, tape recorders, filmstrip, opaque and overhead projectors will be provided. Practical assignments are completed in workshop periods under skilled instructors.

An Audio-Visual Methods Certificate will be granted to those who complete the course successfully.

Equipment

1. Teachers are requested to bring to this Course:
a. A minimum of fifteen flat, unmounted pictures, preferably 9" x 14", suitable for workshop training in mounting and filing procedures.
b. Ideas suitable for one stencil or one master sheet.
c. Scissors, felt pen, ruler.

2. Optional material which may prove useful:
a. Camera and accessories.
b. Material suitable for bulletin board display and group lesson assignment demonstration, preferably samples of work done by pupils.
c. 3" magnetic tape reel for tape recorder.

3. Teachers are advised to make a survey of audio-visual aids in their own schools prior to registration. This survey should include the make and type of sound film projector, filmstrip projector, tape recorder, P.A. system, and duplicator.

Note: An Orientation Bulletin outlining general procedure followed, and including syllabus, timetables and assignments, will be forwarded in June to each teacher who has been admitted to the Audio-Visual Methods Course.

Business and Commercial Subjects

Up-dating Courses

Courses for the up-dating in commercial subjects of qualified secondary school teachers will be held from Aug. 28 to Sept. 1. Courses will be offered in the following subjects:

1. *Business Organization and Management, and Business Finance* — Lectures and discussion on the basic organization and current financial practices in business and government. Emphasis shall be on effective classroom applications and the use of community resources.

2. *Data Processing* — Principles of Data Processing as outlined in the initial course in Curriculum RP-33. This course will provide an understanding of the basic automation concepts, a background necessary to continue to more advanced courses, and some familiarity with "hands on" training.

3. *Marketing* — A review of course content and discussions, in seminar groups, of effective teaching techniques. The lectures and discussions will be supplemented by visits from experienced personnel and by field trips.

4. *Business Machines — Organization In a Machine Classroom* — Rotation plans and correlation with Mathematics. New machines and current practices in modern offices, and the implications for Business and Commerce teachers.

Each of the four courses will be offered in Kingston, Sudbury and Toronto, if there is a sufficient number of applicants. The courses will be so timetabled that a teacher may take a combination of any two of the above.

Elementary School Principals' Course

A candidate who has met the admission requirements outlined in Memorandum 1966-67:54, dated Dec. 12, 1966, may be admitted to this course.

All candidates are required to obtain an official Departmental summer course application form and to file this completed form with the Deputy Minister of Education. This is in addition to Form 35 P.C. (E) which was submitted to the Supervision Division by Jan. 23, 1967.

The candidate who successfully completes the course will be granted an Interim Elementary School Principal's Certificate valid in an Ontario elementary school for five years from date of issue.

The Elementary School Principals' Course and Part I of the Secondary School Principals' Course will be offered in three University centres (University of Western Ontario, University of Waterloo and Queen's University). Enrolment will be limited to 80 elementary and 80 secondary candidates in each of the centres. In the interest of further integration of elementary and secondary education the courses will have some joint sessions in suitable topics, and personnel will share joint facilities.

Elementary School Teacher-Librarians

This course, leading to a certificate as an Elementary School Teacher-Librarian, will consist of two summer sessions. Parts I and II will be offered in Toronto in 1967. In Ottawa, Part I only will be offered in 1967 and Part II only in 1968.

Part I

To Part I of the course may be admitted an applicant who holds a basic certificate or Letter of Standing valid in an Ontario school and who has taught successfully for two or more years, one of which has been in the provincial schools of Ontario, certified by the inspector concerned. Preference will be given to those who will have duties in a school library in the following year, certified by the inspector concerned.

Part I will consist of a survey of the field of children's literature with emphasis on criteria and tools for book selection; the organization and administration of elementary school libraries; and an introduction to the philosophy and the function of the library in the elementary school. The Ottawa course will offer some instruction in French for bilingual candidates.

Teachers admitted to Part I will be required to complete a pre-reading program. A book list will be sent to all applicants. (See Note 1.).

Part II

To Part II of the course may be admitted a teacher who has completed successfully Part I of the course and who submits evidence (i) of not less than one year's experience in charge of the library program in one or more elementary schools; or (ii) that he will be employed, at least part-time as teacher-librarian, in the school year immediately following successful completion of Part II.

Part II will include advanced work in library routines, programs, administration, reference, and the use of library tools; the development of special collections; a study of the curriculum and the related enrichment materials in the various fields; the history of children's literature.

Teachers taking Part II will be required to complete a pre-reading program. A book list has been sent to all graduates who have completed Part I.

Note 1: A teacher admitted to Part I will be required to complete a pre-reading program. A list of book titles will be mailed to each applicant. Since an applicant is expected to familiarize himself with at least 65 titles from this list and since pre-reading is a requisite of this course, he may forward his request for this book list to the Department of Education, 44 Eglinton Ave. W., Toronto 12.

Note 2: Applicants will be required to pay $5 for supplies and for the use of the social committee. This fee will be collected *on opening day at the school.*

Note 3: Enrolment will be limited.

Elementary Science (Grades 1 to 6)

This course of five weeks' duration leads to a certificate in Elementary Science (Grades 1 to 6) and is being offered for the first time in the summer of 1967. To this course may be admitted a teacher who holds a certificate or Letter of Standing qualifying him to teach in an elementary school in Ontario.

The Elementary Science course is designed to familiarize teachers with recent curriculum developments in Ontario and elsewhere, which may be applicable to the work of the Primary and the Junior Divisions. The program includes discussion and lecture periods, laboratory work and outdoor activities. Such topics as the growth of understanding in children, the development of a philosophy of science teaching, the planning of a curriculum, and the appraisal of methods will be included.

Teachers will be given an opportunity to make a special study of science programs in either the Primary or the Junior Division.

Field work will be an integral part of the program for every teacher. In addition, there will be a special option for a limited number of participants to live in residence at the Albion Hills Conservation School and to study field techniques for five full days during the summer course.

Note 1: A questionnaire regarding the field studies course at Albion Hills was distributed to each school in January. Teachers who choose the five-day Albion Hills operation as part of the course and have not completed the questionnaire are advised to write to the Superintendent, Professional Development Division, Department of Education, 44 Eglinton Ave. W., Toronto 12, for an official reservation form as early as possible. Participants are expected to arrange for their own transportation to the school, and to pay $45 for meals and dormitory accommodation.

Note 2: Teachers are requested *not* to correspond with the principal of the Albion Hills Conservation School.

Note 3: An application for the five-day period at Albion Hills is *not* an application for the course. The official Department of Education Application For Summer Courses 1967 must be completed and forwarded with the $35 fee to the Deputy Minister of Education.

French Conversation
Intensive Summer Course

To this course may be admitted an elementary school teacher who holds an Interim or Permanent Elementary School Teaching Certificate or a Letter of Standing valid in the elementary schools of Ontario or a secondary school teacher who holds an Interim or Permanent teaching certificate or Letter of Standing qualifying him to teach academic subjects in a secondary school in Ontario.

A six-week "immersion course", July 2 to Aug. 12, for the development of fluency in French, will accept 150 course members. Successful applicants will live in residence and will receive from native-speaking teachers a thorough training in French conversation and methodology, and will study culture and customs, through the use of modern methods, texts and teaching-aids media (including the language laboratory).

French classes composed of children from the area will be provided for daily observation to demonstrate the introduction and development of French instruction at elementary and secondary levels.

The course will be offered at Elliot Lake, in the heart of the Algoma tourist area. The facilities of the Centre for Continuing Education, including modern housing units, up-to-date classrooms, lecture halls, gymnasia, language laboratory and recreational facilities will be at the disposal of course members.

The course will incorporate the following features:

a. Small conversation group — 6 members per instructor
b. Observation classes for elementary and secondary levels
c. Methodology based on structural-linguistic approach
d. Course in French and French Canadian Culture and Civilization.

One of the following Certificates will be issued in accordance with the regulations to the candidate who successfully completes the course:

a. A teacher who holds a basic teaching certificate valid in an Ontario elementary school will receive a Certificate as Teacher of French to English-speaking Pupils in Elementary Schools.
b. A teacher who holds a basic teaching certificate qualifying him to teach academic subjects in an Ontario secondary school will receive a certificate in Oral French.

Note: Enrolment in this course will be limited.

Guidance

Elementary

1. To the Elementary course may be admitted an applicant
a. who holds a permanent elementary school teaching certificate, valid in the schools of Ontario, *or*
b. who holds an Interim Elementary School Teacher's Certificate, Standard 4, and who has had a least one year of successful teaching experience subsequent to qualifying for the required teaching certificate, *or*
c. who holds a basic teaching certificate or Letter of Standing valid in the secondary schools of Ontario, and who has had at least one year of successful teaching experience subsequent to qualifying for the required teaching certificate.
2. The course leading to the Elementary Certificate will include the following subjects:
a. Principles of Guidance and Counselling
b. Tests and Measurement
c. Group Work in Guidance

Intermediate

1. To the Intermediate course may be admitted an applicant who holds an Elementary Certificate in Guidance
and
who has had one year of successful teaching experience in an Ontario elementary or secondary school, preferably including some duties in Guidance under the supervision of a Guidance Specialist, subsequent to successful completion of the course leading to the Elementary Certificate.

2. The course leading to the Intermediate Guidance Certificate will include the following subjects:
a. *Counselling
b. Mental Health and Child Study
c. Community Resources
d. Elementary Statistics

Specialist

1. To the Specialist course may be admitted an applicant who holds the Intermediate Certificate in Guidance.
and
who gives evidence of one year of successful teaching experience in an Ontario elementary or secondary school, including a minimum of 180 hours of Guidance practice at least part of which has been Counselling, subsequent to completion of the course leading to the Intermediate Certificate. In the secondary schools, or senior elementary schools on a rotary system, this time must be regularly scheduled on the teacher's timetable; in other elementary schools the 180 hours' practice may include activities such as test administration, group work, counselling, work on the Ontario School Records and consultation with teachers and parents.

2. The course leading to a Specialist Certificate in Guidance will include the following subjects:
a. Adolescent Personality and Mental Health.
b. Research and Statistics
c. *Advanced Counselling
d. Organization and Administration of Guidance Services.

3. The three requirements which must be met before the Specialist Certificate in Guidance is granted are as follows:
a. the official proof, in letter form, of the successful completion of the Specialist course.

*Candidates for the courses in Counselling at the Intermediate and Specialist levels should write to: Guidance Courses, Curriculum Division, 44 Eglinton Ave. W. ,Toronto 12, for information concerning the making of a taped interview. Please state whether you are a candidate for the Intermediate course or for the Specialist course.

b. *One of the following:
(i) completion of an original study in Guidance in specified form acceptable to the Minister; *or*
ii.) ** at least two years of approved work experience in business or industry, obtained not earlier than four years prior to beginning the elementary course; *or*
iii.) *** a fourth Departmental summer course consisting of seminars and organized work visitations to industries and community agencies.

c. Successful experience as certified by an inspector in Guidance, subsequent to the successful completion of the Specialist course.

Note 1: As of 1966 all requirements for Specialist certification must be met within a three-year period following completion of the Specialist summer course, or credit for the Specialist course is forfeited.

Note 2: Candidates for the Elementary course will be required to pay a fee of not more than $15 per person to cover the cost of certain tests and other materials used on the course. *This will be collected on opening day at the school.*

Note 3: The special arrangement whereby ex-service personnel who held teaching certificates prior to enlistment were permitted to do extra-mural work in lieu of attendance at one Guidance course was discontinued in 1965.

*All candidates for Specialist certification who completed courses prior to 1966 must complete the Field Study requirement not later than June, 1969, or forfeit the credit toward certification obtained on the Specialist course. Candidates who successfully completed the Specialist course in the summers of 1965 and 1966 are permitted to enrol in the fourth Departmental summer course in guidance referred to in (b), (iii).

**Applies only to persons who commenced Guidance courses in the summer of 1966 and thereafter.

***Open only to the graduates of the 1965 and 1966 Specialist courses in Guidance.

Heads of Departments

(Secondary School)

Admission has been granted to heads of departments, a limited number of acting heads, and some specialists who are interested in becoming heads. In response to Memorandum 66-67:30, mailed to schools in October, 1966, all applications received were carefully processed and registration for the seminar was closed when the full complement was reached. No further applications can be considered at this time.

General sessions and individual subject seminars will be included in a concentrated course designed to give maximum practical assistance to a head of department in such areas as the following:

a. efficient organization and administration of a department;
b. the duties of a Head as seen by the Superintendent, Principal, Inspector, and other teachers;
c. effective in-service training for young teachers;
d. the building of good courses of study for the various grade levels and Branches of the Secondary School Program;
e. teaching-aid materials;
f. texts and reference books in a subject field;
g. testing procedures;
h. supplementary reading and reference in all subject fields;
i. any kindred topics in which the subject groups may be interested.

This seminar will be offered from Aug. 21 to 25 at the University of Western Ontario, London. Registration will be from 6.00 to 9.00 p.m.on the day preceding the opening of the course.

Those who successfully complete the course will receive a Letter of Attendance.

Industrial Arts

Elementary

This course is intended to provide training for teachers of industrial arts and to assist regular grade teachers and auxiliary-class teachers in gaining knowledge of hand-work and crafts which will be useful in their work.

The course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1967.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or a secondary school in Ontario.

An applicant who has completed satisfactorily Part I of this course, or Part I of the course leading to the former Type B certificate, may be admitted to Part II of this course.

An applicant who has completed successfully Part II of the course will receive an Elementary Industrial Arts Certificate.

Supervisor's

This course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1967.

To Part I may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary or a secondary school in Ontario and who
a. holds an Elementary Industrial Arts Certificate, Type B, or
b. completed satisfactorily Part II of the Elementary Industrial Arts Course in 1959.

To Part II may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who
a. obtained an Elementary Industrial Arts Certificate in 1959,
b. holds an Elementary Industrial Arts Certificate, Type A, or
c. has completed Part I of the Supervisor's course.

An applicant who has completed successfully Part II of the course will receive an Interim Supervisor's Certificate in Industrial Arts.

Note 1: Applicants will be required to pay $5 for supplies and for the use of the social committee. This will be collected on registration.

Note 2: A teacher of Industrial Arts for Grades 7 and 8, who teaches Industrial Arts in an elementary school less than 12 hours each week, shall hold a Certificate or Letter of Standing qualifying him to teach in an elementary school in Ontario and the new Elementary Industrial Arts Certificate, or the Elementary Industrial Arts Certificate, Type B, or standing in Part II of the Elementary Industrial Arts Course offered in 1959.

Note 3: A full-time teacher of Industrial Arts in an elementary school shall hold a Certificate or a Letter of Standing valid in an elementary school in Ontario and an Interim Supervisor's Certificate in Industrial Arts or an Intermediate Industrial Arts Certificate.

Note 4: The one-year course at the College of Education, Toronto, leading to the Interim Intermediate Certificate will be offered in 1967-68. For information and applications, candidates should write to the Director of Teacher Training, Technical and Industrial Arts Dept., College of Education, 371 Bloor St. W., Toronto 5.

Note 5: Summer courses leading to the Interim Specialist Certificate in Industrial Arts are being offered by the College of Education, Toronto. For application forms apply as in Note 4 above.

Intermediate Division Geography and History (Grades 7 and 8)

This course of five weeks' duration (July 3 to Aug. 4) leading to a Certificate in Intermediate Division Geography and History (Grades 7 and 8) is being offered for the first time in 1967.

The course will include the following features:

a. academic content including selected studies in depth,
b. a variety of methods applicable to these grade levels,
c. instructional aids,
d. field trips,
e. a continuing emphasis upon the "why" as it applies to both content and methodology.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach academic work in the schools of Ontario.

Note: Each teacher enrolled in the course will be asked to pay an additional fee, not to exceed $8, to cover the cost of transportation for field trips. Payment is to be made *at the course* during the first week.

Junior Education (Grades 4, 5 and 6)

This course, leading to a certificate in Junior Education, will deal with the curriculum and methods of the Junior Division (Grades 4, 5 and 6), with special attention to English, Mathematics, Social Studies, Science and Health. Demonstration classes will be arranged.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

Language Arts

This course is intended for elementary school teachers who are interested in improving their background in language and in learning acceptable teaching techniques. The course will consist of:

a. a series of general lectures on the nature of language, and on the arts of speech, listening, reading and writing. Each lecture will be followed by seminars.
b. a series of lectures on teaching techniques in reading, literature, oral and written language, followed by workshop groups.

This course of five weeks' duration leads to a certificate in Language Arts.

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary schools of Ontario.

Enrolment will be limited.

Mathematics

1. Elementary (Grades 1 to 6)

This course of five weeks' duration (July 3 to Aug. 4) leads to a certificate in Elementary Mathematics (Grades 1 to 6). It is designed to familiarize teachers with the applications of new-approach mathematics to the topics of these grades.

Teachers will be given some opportunity to make a special study in either the Primary or the Junior Division. Some attention will be given to the integration of the concepts used in the Junior Division with those of Curricula I.12A and I.12B for the Intermediate Division.

To the course may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

2. Intermediate Division (Grades 7 and 8)

This course of five weeks' duration (July 3 to Aug. 4) leads to a Certificate in Intermediate Division Mathematics.

The course is designed for teachers interested in the Mathematics courses of Grades 7 and 8. Topics for study will be mainly those related to the programs for use in these grades. In addition, some time will be directed to the following general features:
a. A look downward to the Mathematics below Grade 7 to study the implications of some of the programs being taught in lower grades.
b. A glance upward to the new Mathematics courses of Grades 9 and 10 to give teachers of Grades 7 and 8 an overview of the implications of the new courses being taught in many secondary schools.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

3. Intermediate Division (Grades 9 and 10)

This short course of three weeks' duration (July 3 to July 21), is designed for those teachers interested in teaching the new Mathematics courses of Grades 9 and 10. Topics for study will be mainly those related to the new programs for use in these grades. In addition, some time will be directed to the following general features:
a. A look downward to the Mathematics below the Grade 9 level to study the implications of some of the programs being taught in Grades 7 and 8.
b. A glance upward to the new Mathematics course of Grade 11 to give teachers of Grades 9 and 10 an overview of the implications of the new courses being taught in secondary schools

To this course may be admitted a candidate who holds a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario.

This course does not lead to a certificate nor may it be counted as credit towards certification. A Letter of Attendance will be sent to each teacher who successfully completes the course.

4. Grade 13

This short course of two weeks' duration is designed to assist teachers with Grade 13 Introduction to Analysis (Mathematics A) and Algebra (Mathematics B) during 1967-68, using the outlines contained in Curriculum S12C. This course will be offered from Aug. 14 to Aug. 25, inclusive, at Ottawa, Sudbury and Windsor.

For teachers who have taken some preparatory work in university or seminar courses throughout the year 1966-67, time will be spent on the intent of the course of study.

For teachers who have had little preparatory work there will be some time spent on course content and problems.

This course does not lead to a certificate nor may it be counted as credit towards certification.

A Letter of Attendance will be sent to each teacher who successfully completes the course.

A limited number of applicants who do not hold basic teachers' qualifications but who will be teaching Grade 13 Mathematics in September, 1967, may be considered.

Music

Courses for teachers of vocal and instrumental music are being offered at Toronto.

Vocal (for Elementary Schools)

1. *Elementary, Type B.* To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario.

2. *Intermediate, Type B.* To this course may be admitted an applicant who holds the Elementary Vocal Music Certificate, Type B, and submits evidence of at least one year of successful teaching experience subsequent to successful completion of the Elementary Vocal Music Certificate, Type B Course.

3. *Supervisor's.* To this course may be admitted and applicant who holds the Intermediate Vocal Music Certificate, Type B, and who submits evidence of at least one year's successful teaching experience subsequent to successful completion of the Intermediate Vocal Music Certificate, Type B Course.

Vocal (for Secondary Schools)

1. *Intermediate, Type A, (Part I).* To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario, or who has obtained Ontario Grade 13 standing in English or in *français* and in at least five other credits.

2. *Intermediate. Type A. (Part II).* To this course may be admitted an applicant who has successfully completed Part I of the course leading to an Intermediate Vocal Music Certificate, Type A.

3. *Specialist.* To this course may be admitted an applicant who holds the Intermediate Vocal Music Certificate, Type A, and who holds one of the following:

i) The degree of Bachelor of Music of the University of Toronto or the University of Western Ontario
ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario
iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto
iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music
v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario
vi) The Diploma of Fellow of the Royal Canadian College of Organists
vii) The Diploma of Fellow of the Royal College of Organists
viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of:
The Diploma of Licentiate of the Royal Schools of Music, London, England;
The Diploma of Licentiate of the Trinity College of Music, London, England;
The Diploma of Associate of the Royal College of Music, London, England.

Instrumental (for Elementary Schools)

1. *Elementary, Type B.* To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario.

2. *Intermediate, Type B.* To this course may be admitted an applicant who holds the Elementary Instrumental Music Certificate, Type B, and who submits evidence of at least one year's successful teaching experience subsequent to successful completion of the Elementary Vocal Music Certificate, Type B Course.

3. *Supervisor's.* To this course may be admitted an applicant who holds the Intermediate Instrumental Music Certificate, Type B, and who submits evidence of at least

one year's successful teaching experience subsequent to successful completion of the Intermediate Instrumental Music Certificate, Type B Course, and who holds one of the following:

i) The degree of Bachelor of Music of the University of Toronto or the University of Western Ontario
ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario
iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto
iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music
v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario
vi) The Diploma of Fellow of the Royal Canadian College of Organists
vii) The Diploma of Fellow of the Royal College of Organists
viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of: The Diploma of Licentiate of the Royal Schools of Music, London, England; The Diploma of Licentiate of the Trinity College of Music, London, England; The Diploma of Associate of the Royal College of Music, London, England.

Instrumental (for Secondary Schools)

1. *Intermediate, Type A, (Part I).* To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario, or who has obtained Ontario Grade 13 standing in English or in *français* and in at least five other credits.

2. *Intermediate, Type A, (Part II).* To this course may be admitted an applicant who has completed successfully Part I of the course leading to an Intermediate Instrumental Music Certificate, Type A.

3. *Specialist.* To this course may be admitted an applicant who holds the Intermediate Instrumental Music Certificate, Type A, and one of the following:

i) The degree of Bachelor of Music of the University of Western Ontario or the University of Toronto
ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario
iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto
iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music
v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario
vi) The Diploma of Fellow of the Royal Canadian College of Organists
vii) The Diploma of Fellow of the Royal College of Organists
viii) The Grade 5 Certificate in Theory of The Royal Conservatory of Music of Toronto (or its equivalent) and any one of: The Diploma of Licentiate of the Royal Schools of Music, London, England; The Diploma of Licentiate of the Trinity College of Music, London, England; The Diploma of Associate of the Royal College of Music, London, England.

Vocal and Instrumental Music applicants are to complete application forms for each subject.

Students admitted to the music course will be required to participate in the Summer School Choir or Orchestra, including one evening performance.

Each applicant for the vocal course will submit with the application form, a statement as to which section of the Choir (soprano, alto, tenor, bass) his or her voice is best suited.

Note: 1: Candidates for admission to Part I of the course leading to an Intermediate Vocal Music Certificate, Type A, or an Intermediate Instrumental Music Certificate, Type A, who do not hold basic teaching certificates will be required to submit proof of freedom from active tuberculosis.

Note 2: Examinations for certificates in Vocal or Instrumental Music will be held at the close of the course at the centre of instruction.

Note 3: The courses in music will include the following subjects: Methods, Practice Teaching, Materials, Arranging, Performance, Conducting, Music Appreciation, and Sight Singing.

Note 4: Students attending the music courses will be required to provide themselves with a limited number of text-books, particulars of which will be specified with the formal Letter of Admission.

Note 5: Each student enrolled in an Instrumental Course will be required to pay an additional fee of $3 on registration.

Refresher Courses

Refresher courses for Vocal Music Type B, Vocal Music Type A, Instrumental Music Type B and Instrumental Music Type A are open to persons who have taken the senior certificate in the category concerned. Applicants should write for information to the Principal of the course, Department of Education, 44 Eglinton Ave. W., Toronto 12.

New Techniques in the Teaching of Modern Languages

To this course may be admitted a teacher who holds a basic teaching certificate qualifying him to teach academic subjects in the secondary schools of Ontario.

This course is planned to assist those who are at present engaged in teaching French to English-speaking pupils at the *secondary* school level.

Carefully selected instructors will help familiarize candidates with theory and practice in the use of language laboratories, overhead projectors, opaque projectors, tape recorders, record players, wall charts, film strips, slides, and other visual aids used in the modern language program.

The course will be conducted at the University of Waterloo Aug. 14-18. Residence facilities will be available for those wishing to rent accommodation at the University.

The enrolment in the course will be limited so as to permit work with small groups on the actual manipulation of technical equipment.

At the conclusion of the course, Letters of Attendance will be given to successful candidates.

Physical and Health Education
Elementary School Courses

Combined courses for elementary school men and women teachers will be offered at Hamilton, Guelph, Prescott and Toronto. All four units will be offered at Hamilton. Units 1, 2 and 3 will be offered at Guelph and Toronto. At Prescott Units 1 and 2 only will be offered.
Note: The number of students at Hamilton, Guelph and Toronto will be limited, so early application is advisable. This may result in some applicants not being accepted for these centres even though their applications are received before May 26.

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of each uniform is $10 for the women and $6 for the men. Printed instructions concerning this matter will be given out upon registration.

Elementary

Elementary Certificate issued — *First* Summer Course
Unit 1
Mainly Primary Grade Work (1-3) but includes some major games skills
or
Unit 2
Junior Grade Work (4-6)

Intermediate Part I

Letter issued — *Second* Summer Course
Unit 1
Mainly Primary Grade Work (1-3)
or
Unit 2
Junior Grade Work (4-6)
Whichever unit has not been taken previously at the first Summer Course.

Intermediate Part II

Intermediate Certificate issued — *Third* Summer Course
Unit 3
Senior Grade Work

Supervisor's

Supervisor's Certificate issued — *Fourth* Summer Course
Unit 4
Supervisory Work — Organization and Administration

Notes:

1. Applicants to any of the Physical Education Summer Courses must hold a certificate or a Letter of Standing valid in an elementary school in Ontario.

2. Either Unit 1 or Unit 2 may be taken during the first summer. Successful completion of either course gives an Elementary Certificate.

3. A teacher will not be admitted to Unit 3 unless he has successfully completed Unit 1 and Unit 2.

4. A teacher who successfully completes Unit 1 and Unit 2 will receive credit for Part I of the Intermediate Certificate.

5. Notwithstanding *Note 3* a teacher who has successfully completed, prior to 1967, Unit 3 and either Unit 1 or Unit 2 may qualify for the Intermediate Certificate by successfully completing Unit 1 or Unit 2 as the case may be.

6. Students applying for admission to the Supervisor's Course must fulfil the following prerequisites:
a. Successful completion of the first three units.
b. Evidence of at least five years of successful teaching experience in an elementary school, as certified by the Inspector concerned. This experience must include the teaching of Physical Education for at least one year in each of any two divisions of the elementary school (Primary, Junior, Intermediate).

7. Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

8. Students in the Hamilton Physical and Health Education Courses for elementary school teachers will be required to pay the same fees for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University. There will be a social fee on the other courses also.

9. The number of students at Hamilton, Guelph and Toronto will be limited. Early application is therefore advisable.

Primary Education, Supervisor's

This course, leading to the Supervisor's Certificate in Primary Education, will offer advanced training for teachers or supervisors for the Primary Division.

To the course may be admitted a teacher who
a. holds Primary Methods Certificates (Part I and Part II), and
b. submits evidence of at least five years of successful teaching experience, at least three years of which shall have been in Grades 1, 2 or 3 of an elementary school in Ontario, certified by the inspector concerned.

The course will include lectures, group discussion and workshop activities related to the philosophy, psychology and instructional program of the Primary Division.

Each applicant for admission to this course will be required to have her inspector certify, by signing the appropriate statement on page two of the Summer Course Application Form, that she has had the necessary teaching experience.

Primary Methods

Part I

The course leading to the Primary Methods Certificate, Part I, consists of one summer course, which deals with special educational psychology, administration, methods and activities in Kindergarten and with a "Readiness for Grade 1" program.

Part II

The course leading to the Primary Methods Certificate, Part II, consists of one summer course which deals with special educational psychology, administration, methods and activities in the Primary Division (Grades 1, 2, 3).

To either part may be admitted an applicant who holds a certificate or a Letter of Standing valid in the elementary schools of Ontario. *Either course may be taken first.*

Note: Students who enrol in a Primary Methods summer course will be required to pay a small fee for social events. The amount of the fee will be determined by the student body.

Secondary School Principals' Courses

Ninth Course — First Session (1967)

A candidate who has met the admission requirements outlined in Memorandum 1966-67:54, dated Dec. 12, 1966, re the Secondary School Principals' Course, may be admitted to the first session (1967).

All candidates are required to obtain an official Departmental summer course application form and to file this completed form with the Deputy Minister of Education. This is in addition to Form 35 P.C.(S) which was submitted to the Supervision Division by Jan. 23, 1967.

The candidate who successfully completes the first session (1967) will be granted an Interim Secondary School Principal's Certificate, Type B, which shall qualify the holder to be a vice-principal in any secondary school, a principal in a secondary school having an enrolment of fewer than 500 pupils, or a principal in a special vocational school of any size. This certificate will be valid for five years from the date of issue.

The Elementary School Principals' Course and Part I of the Secondary School Principals' Course will be offered in three university centres (University of Western Ontario, University of Waterloo and Queen's University). Enrolment will be limited to 80 elementary and 80 secondary candidates in each of the centres. In the interest of further integration of elementary and secondary education, the courses will have joint sessions in suitable topics and personnel will share joint facilities.

Seventh Course — Second Session

A candidate who has met the admission requirements outlined in Memorandum 1966-67:54 dated Dec. 12, 1966 re the Secondary School Principals' Course, may be admitted to the second session (1967) which will be conducted July 2 - 28 at the University of Western Ontario.

All candidates are required to obtain an official Departmental summer course application form and to file this completed form with the Deputy Minister of Education. This is in addition to Form 35 P.C.(S) which was to be submitted to the Supervision Division by Jan. 23, 1967.

The candidate who successfully completes the second session (1967) will be granted a Permanent Secondary School Principal's Certificate, Type A, which shall qualify the holder to be principal of any secondary school in Ontario.

Special Course in Special Education for Teachers of Practical Subjects

If a sufficient number of teachers apply, the Department of Education will provide a course designed to assist teachers of practical subjects to further their understanding of educable retarded and slow-learning pupils at the secondary school level.

To this course may be admitted a teacher who holds

1. a Permanent Occupational Certificate (Practical Subjects),

or

2. a Permanent Vocational Certificate and who holds a contract to teach in a Special Vocational School.

The subjects offered will be

1. Introduction to Special Education
2. Guidance for Occupational Students
3. Option 102A — Practical Subjects and the Academic Program.

This course does not lead to admission to the present Intermediate Course in Special Education. Teachers who wish additional training are expected to proceed to the Specialist Certificate in Occupations Practical Subjects.

This course does not lead to a certificate nor may it be counted as credit towards certification. A Letter of Attendance will be sent to each teacher who successfully completes the course.

Special Education (Formerly Auxiliary Education)

Summer Courses in Special Education will be held at Sarnia, Sudbury and Toronto. At Sarnia and Sudbury the elementary course with options 104 and 105 only will be offered. At time of registration, a fee of 50¢ will be collected by the Student Council for special activities.

Elementary

To the Elementary course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach academic work in the schools of Ontario and submits evidence of two years of successful teaching experience, at least one of which has been in the schools of Ontario, and so certified by the school inspector concerned.

The course leading to the Elementary Special Education Certificate consists of *three compulsory subjects.*

11. Introduction to Special Education
12. Introduction to Testing
13. Educational Evaluation

and one of the options listed below.

You are required to indicate your choice of option on the Application Form. If this is not done your application is not complete and will be returned.

Teachers planning to remain in regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope for application in a regular grade classroom.

Teachers planning to qualify to work in a specialized area must select the *appropriate* option.

*100 — Limited Vision
*101 — Orthopaedic
102 — Special Education Work in Secondary Schools
*103 — Home Instruction

*Options offered only if a sufficient number apply.

104 — Introduction to Diagnostic and Remedial Work (for teachers of regular classes or those who plan on doing remedial work) Teachers who plan to qualify to teach in an opportunity class should refer to option 105
105 — Teaching the Educable Retarded (for teachers of special classes for children of limited ability, e.g., opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom)
106 — Speech Correction (this option includes work for teachers of hard-of-hearing pupils)
*107 — Hard of Hearing
108 — Education of Gifted Children
*109 — Education of the Neurologically Impaired
Note that only options 104 and 105 will be given at Sarnia and Sudbury.

Intermediate

To the intermediate course may be admitted an applicant who holds an Elementary Auxiliary Education Certificate, or an Elementary Special Education Certificate, and who submits evidence of at least one year's successful teaching experience subsequent to receiving the Elementary Certificate.

The course leading to the Intermediate Special Education Certificate consists of two compulsory subjects:
21 — Intellectual Assessment
22 — Mental Health and Child Study
and one of the options listed below.

You are required to indicate your choice of option on the Application Form. If this is not done your application is not complete and *will be returned.*

*Options offered only if a sufficient number apply.

Teachers planning to continue in regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope for application in a regular grade classroom. Teachers planning to qualify to work in a specialized area must select the *appropriate* option.
*100 — Limited Vision
*101 — Orthopaedic
102 — Special Education in Secondary Schools
*103 — Home Instruction
104 — Introduction to Diagnostic and Remedial Work (for teachers of regular classes or those who plan on doing remedial work) Teachers who plan to qualify to teach in an opportunity class should refer to option 105
105 — Teaching the Educable Retarded (for teachers of special classes for children of limited ability, e.g., opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom)
106 — Speech Correction (this option includes work for teachers of hard-of-hearing pupils)
*107 — Hard of Hearing
108 — Education of Gifted Children
*109 — Education of the Neurologically Impaired

or one of the following, *provided the prerequisite option has been taken*:
205 — The Slow Learner and Educable Retarded
206 — Speech Correction (this option includes work for teachers of hard-of-hearing pupils)
*207 — Deaf and Hard of Hearing
For 205 to 207 the prerequisite option is 105 to 107.
*210 — Education of the Emotionally Disturbed Child (applications for this option may exceed accommodation. If selecting this option, apply immediately to Mr. D. MacTavish, 40 Eglinton Ave. E., Toronto 12, for special information sheet. Your application form should indicate a second choice of option.)

*Options offered only if a sufficient number apply.

Specialist

To the Specialist course may be admitted an applicant who holds an Intermediate Auxiliary Education Certificate, or an Intermediate Special Education Certificate, and who submits evidence of at least one year's successful teaching experience subsequent to receiving the Intermediate Certificate.

The course leading to a Specialist Certificate in Special Education consists of two compulsory subjects:

31 — Intellectual Assessment

32 — Administration and Supervision of Special Education.

Each teacher will be assigned a pupil in need of a special program. The teacher will diagnose the difficulty and conduct a program of instruction. The three requirements for a Specialist Certificate in Special Education are as follows:

a. an official letter stating that the course has been completed successfully;

b. a detailed description of field work approved by the Co-ordinator of Special Education, and submitted not earlier than six months following the completion of the course;

c. successful experience in the field of Special Education, certified by the Co-ordinator of Special Education, and the inspector concerned.

Teaching English as a Second Language

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. It is designed for teachers who are supervising or teaching classes in English and citizenship for newcomers in Ontario. Courses will be held in Hamilton and Toronto.

This course is intended to help such supervisors and teachers improve their efficiency by

a. learning of the latest developments in the science of linguistics as they affect the teaching of a second language;
(The instructors will be competent in the practical application of modern linguistic principles to language teaching and will illustrate this application through lectures, films and exercises.)

b. improving their teaching techniques;
(Lectures and demonstrations will be given by a specialist in techniques and methods of teaching English as a second language. Each teacher will be required to do a minimum of six hours of practice teaching in evening classes.)

c. increasing their understanding of the problems involved in learning a foreign language;
(Participants will spend some time learning a foreign language in a course designed to dovetail with the method and content of the other sections of the curriculum.)
d. learning the most effective approaches to problems of grading, testing, supervising and administering classes for newcomers;
(In addition to lectures and workshops on these subjects, teachers will receive practical experience by involvement with the six-week evening course for newcomers operated in conjunction with the day course for teachers.)
e. learning to appreciate the sociological and psychological problems facing the newcomers in learning English, and in adjusting themselves to the realities of their new life in Canada;
(Some time will be spent in examining the cultural implications of language learning by adults who have moved from one cultural environment into another and who are faced with the necessity of making a number of social and psychological adjustments.)
f. providing opportunities for paid teaching.
(At the discretion of the director, teachers will have the opportunity of teaching the six-week four-night-per-week evening classes on a paid basis for teaching in excess of the course requirement of six hours of practice teaching.)

Students who complete this course satisfactorily will be granted a Certificate in Teaching English as a Second Language.

Note: Enrolment will be restricted to the first one hundred applicants in each centre.

Teaching the Deaf

The Specialist Certificate as Teacher of the Deaf is awarded to a teacher who has completed the following requirements:
a. Part I of the course in Teaching the Deaf (one summer session)
b. an in-service course following the completion of Part I
c. Part II of the course (one summer session)
d. one year of successful teaching experience following completion of Part II.

Both Part I and Part II will be offered in 1967.

Part I

An applicant may be admitted to Part I who
a. holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario, and
b. submits evidence that he is to be employed as a teacher of the deaf in either a day class or a residential school.

Part II

To Part II may be admitted a teacher who has completed successfully Part I of the course.

For information regarding this course, teachers should write to Dr. J. Boyd, Inspector, Audiological Services, Special Schools and Services Branch, 559 Jarvis St., Toronto 5.

Teaching Trainable Retarded Children

This course will consist of two summer sessions. Both parts will be offered in 1967 at the Ontario Hospital School, Orillia. The course is designed for teachers of trainable retarded children in schools operated by Retarded Children's Education Authorities.

Part I. An Introduction to Teaching Trainable Retarded Children

Part I will consist of

a. Psychology and Child Development
b. Methods and Demonstration Lessons
c. Speech and Language Development
d. Program Planning for the Trainable
e. School Organization and Classroom Management

An applicant may be admitted to Part I who, according to present plans, will be employed as a teacher by a Retarded Children's Education Authority.

Part II. Curriculum Planning for the Trainable Retarded

Part I will be a prerequisite. (The course conducted in 1965 and earlier will be considered the equivalent of Part I.)
Part II will consist of

a. Curriculum Planning
b. Practice Teaching
c. Theories and Principles of Learning
d. Etiology of Mental Retardation
e. Behavioural Management

An applicant may be admitted to Part II who has completed Part I and who, according to present plans, will be employed as a teacher by a Retarded Children's Education Authority.

In previous years a special application form has been provided. For the summer of 1967 the regular summer school application form should be used as outlined under General Information in this booklet.

The section on Page 2 of the application form, Exam Form 35, which refers to this course is to be completed by each applicant. **The successful teacher will be issued a Letter of Attendance.**

The Teaching of French to English-Speaking Pupils in Elementary Schools – 1967

This course, which is designed to prepare qualified applicants who have reasonable fluency in French for positions as teachers of French in the Ontario English-speaking elementary schools, will be offered in Toronto.

The course content will include a study of current methods, teaching aids, class organization and objectives. Seminars and conversation classes in French will form part of the program. A certificate as Teacher of French to English-speaking Pupils in Elementary Schools will be granted to those who complete the course successfully.

An applicant for this course will hold:

1. a permanent teaching certificate obtained through attendance at the University of Ottawa Teachers' College or the Sudbury Teachers' College,
or
2. a certificate qualifying him to teach French in the English-speaking elementary schools of Ontario,
or
3. a certificate or a Letter of Standing qualifying him to teach in the English-speaking elementary schools of Ontario.

Applicants who qualify in accordance with section 3 above must also:

a. submit evidence of successful completion of Grade 13 French or its equivalent,
and
b. have a recommendation of acceptance from a committee appointed by the Minister, following an interview to ascertain the applicant's competence in French.

On receipt of the completed application form, arrangements for an interview will be made by the Department of Education.

The Teaching of French to English-Speaking Pupils in Elementary Schools – Special Course – 1967

This special course will be offered in Toronto only, from July 3 to Aug. 4, to a limited number of applicants who may not hold basic teaching certificates but who have academic qualifications in French equivalent to Ontario Grade 13 standing, and who can demonstrate to a committee appointed by the Minister that they possess a high degree of fluency in the French language.

Course content will include a study of current methods, teaching aids, and class organization and objectives. Special emphasis will be given to methods of teaching French as a second language.

A Temporary Certificate, as Teacher of French to English-speaking Pupils in Elementary Schools, will be granted to those who successfully complete the course. This certificate may be renewed annually on the recommendation of the Inspector.

An applicant for this course will submit with his application *official evidence:*

1. that he will be at least 25 years of age as of Dec. 31, 1967;

2. that he is a Canadian citizen or a British subject, or that he has complied with regulations regarding the registration of a Declaration of Intention to become a Canadian citizen;

3. that he has completed successfully Ontario Grade 13 French or its equivalent.

An applicant for this course must also have a recommendation of acceptance from a committee appointed by the Minister following an interview to ascertain the applicant's competence in French.

On receipt of the completed application form, arrangements for an interview will be made by the Department of Education.

A candidate who does not hold a basic teaching certificate valid in the Province of Ontario is required to submit proof of freedom from active tuberculosis.